

MINUTES OF MEETING OF BOARD OF TRUSTEES OF THE
MUNICIPAL ELECTRIC UTILITY, CITY OF CEDAR FALLS, IOWA

April 12, 2023

The Board of Trustees of the Municipal Electric Utility of the City of Cedar Falls, Iowa, met on the above date in regular session, pursuant to law and the rules of said Board.

The meeting was called to order at 2:00 p.m. by Chair Debra S. Iehl. Upon call of the roll, present were: Trustees: Debra S. Iehl, Richard L. McAlister, Jeffrey J. Engel (electronically), and MaraBeth K. Soneson. Absent: Leslie J. Prideaux. Others present: Steven E. Bernard, General Manager/CEO; John C. Larsen, Board Counsel; Brad Strouse, Board Counsel; Andy Milone, Waterloo Courier reporter; and Sue Green, customer.

Moved by Trustee Soneson, seconded by Trustee McAlister to approve the agenda as printed and distributed. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: Prideaux. Motion carried.

Customer Sue Green shared information on upcoming Iowa PBS television programming on climate change. She encouraged the Utility to be aggressive when addressing emission reduction.

Retiring employee, Don Williams, was recognized for 38 years of service to the Utility.

Moved by Trustee McAlister, seconded by Trustee Soneson to approve the minutes of the March 8, 2023, regular meeting as printed and distributed; and to approve the Schedule of Bills for the month of March that by reference is made a part hereof and placed in permanent files of said Board of Trustees. Said schedule covers the dates of March 1, 2023, through March 31, 2023; check numbers: 152431-152432; 152468-152472; 152478; 152485-152487; 152544-152550; 152560-152566; 152623-152631; 152642-152660; 152715-152717; 152721-152727; 152732-152733; 152769-152770; 152805-152808; 228427-228694; 001974731443; 039635056107; 371227941861; 377341450669; 425442752801; 557343570367; 626902220590; 654886254697; 712385036605; 856067505065; 895502462730; 898627411594; 942667594669; 942812775046; a detailed itemized copy of which has been submitted to the Board of Trustees. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: Prideaux. Motion carried.

Moved by Trustee McAlister, seconded by Trustee Soneson to receive and file personnel action reports and a report of contracts executed by the General Manager. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: Prideaux. Motion carried.

Moved by Trustee Soneson, seconded by Trustee McAlister to adopt the following Resolutions by one motion:

No. 6507 Resolution approving and authorizing execution of a Memorandum of Understanding between Cedar Falls Utilities and Local 3576, American Federation of State, County and Municipal Employees, AFL-CIO (AGSCME). Said Memorandum of Understanding addresses wages for July 2023 and July 2024.

No. 6508 Resolution approving and adopting a revised Procurement Policy. Said revisions include adjusting the General Manager's purchasing threshold to \$75,000 and changes in contracting processes that are needed prior to time-sensitive auction processes.

No. 6509 Resolution approving and adopting a revised Travel and Business Meal Policy. Said policy replaces the Travel Policy that was previously a part of the employee handbook and last updated in May 2019.

Upon call of the roll, the following Trustees voted aye: Iehl, McAlister, Engel, and Soneson. Nay: None. Absent: Prideaux.

Wynette Froehner, Director of Finance & Organizational Services, presented an overview on the 2022 Payment in Lieu of Taxes (PILOT) policy and calculations.

Moved by Trustee McAlister, seconded by Trustee Soneson to adopt **Resolution No. 6505** approving and authorizing the permanent transfer of surplus funds from the Municipal Electric Utility to the City of Cedar Falls' General Fund in the amount of \$2,543,741.00. Upon call of the roll, the following Trustees voted aye: Iehl, McAlister, Engel, and Soneson. Nay: None. Absent: Prideaux. Motion carried.

Moved by Trustee Soneson, seconded by Trustee McAlister to postpone action on **Resolution No. 6510** approving and adopting the 2023 Strategic Plan to allow staff and Trustees time to reevaluate goals and objectives presented in the plan. Upon call of the roll, the following Trustees voted aye: Iehl, McAlister, Engel, and Soneson. Nay: None. Absent: Prideaux. Motion carried.

A public hearing was held on the amendment to the Amended and Restated Lehigh-

Webster Transmission and Webster Terminals Facilities and Operating Agreement between and among MidAmerican Energy Company, the City of Cedar Falls, Iowa, and certain other utilities and electric cooperative associations.

Moved by Trustee Soneson, seconded by Trustee McAlister to receive and file the proof of publication of the Notice of Hearing. Upon call of the roll, the following Trustees voted aye: Iehl, McAlister, Engel, and Soneson. Nay: None. Absent: Prideaux. Motion carried.

Moved by Trustee McAlister, seconded by Trustee Soneson to adopt **Resolution No. 6511** approving and authorizing an Amended and Restated Lehigh-Webster Transmission and Webster Terminals Facilities and Operating Agreement between and among MidAmerican Energy Company, the City of Cedar Falls, Iowa, and certain other utilities and electric cooperative associations. Upon call of the roll, the following Trustees voted aye: Iehl, McAlister, Engel, and Soneson. Nay: None. Absent: Prideaux. Motion carried.

The following items were presented for information purposes only: an update on current state legislative items; the current safety status of the Utility; status of the Solar Garden output; a review of current customer satisfaction survey results; a preview of Insurance premium and coverage renewals was provided; and a report on annual emissions was presented.

Board requests to staff included reevaluation of the Strategic Plan; a review of energy efficiency incentives; and an overview of the process for bank qualified bonds.

Moved by Trustee Soneson, seconded by Trustee McAlister to adjourn to closed session in accordance with Code of Iowa, Chapter 21.5(1)(k). Upon call of the roll, the following Trustees voted aye: Iehl, McAlister, Engel, and Soneson. Nay: None. Absent: Prideaux. The meeting adjourned to closed session at 4:33 p.m.

The meeting returned to open session at 5:12 p.m.

Moved by Trustee McAlister, seconded by Trustee Soneson to adjourn the meeting. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: Prideaux. Motion carried. The meeting adjourned at 5:13 p.m.

MINUTES OF MEETING OF BOARD OF TRUSTEES OF THE
MUNICIPAL GAS UTILITY, CITY OF CEDAR FALLS, IOWA

April 12, 2023

The Board of Trustees of the Municipal Gas Utility of the City of Cedar Falls, Iowa, met on the above date in regular session, pursuant to law and the rules of said Board.

The meeting was called to order at 2:00 p.m. by Chair Debra S. Iehl. Upon call of the roll, present were: Trustees: Debra S. Iehl, Richard L. McAlister, Jeffrey J. Engel (electronically), and MaraBeth K. Soneson. Absent: Leslie J. Prideaux. Others present: Steven E. Bernard, General Manager/CEO; John C. Larsen, Board Counsel; Brad Strouse, Board Counsel; Andy Milone, Waterloo Courier reporter; and Sue Green, customer.

Moved by Trustee Soneson, seconded by Trustee McAlister to approve the agenda as printed and distributed. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: Prideaux. Motion carried.

Customer Sue Green shared information on upcoming Iowa PBS television programming on climate change. She encouraged the Utility to be aggressive when addressing emission reduction.

Retiring employee, Don Williams, was recognized for 38 years of service to the Utility.

Moved by Trustee McAlister, seconded by Trustee Soneson to approve the minutes of the March 8, 2023, regular meeting as printed and distributed; and to approve the Schedule of Bills for the month of March that by reference is made a part hereof and placed in permanent files of said Board of Trustees. Said schedule covers the dates of March 1, 2023, through March 31, 2023; check numbers: 152431-152432; 152468-152472; 152478; 152485-152487; 152544-152550; 152560-152566; 152623-152631; 152642-152660; 152715-152717; 152721-152727; 152732-152733; 152769-152770; 152805-152808; 228427-228694; 001974731443; 039635056107; 371227941861; 377341450669; 425442752801; 557343570367; 626902220590; 654886254697; 712385036605; 856067505065; 895502462730; 898627411594; 942667594669; 942812775046; a detailed itemized copy of which has been submitted to the Board of Trustees. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: Prideaux. Motion carried.

Moved by Trustee Engel, seconded by Trustee McAlister to receive and file personnel action reports and a report of contracts executed by the General Manager. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: Prideaux. Motion carried.

Moved by Trustee Soneson, seconded by Trustee McAlister to adopt the following Resolutions by one motion:

No. 6507 Resolution approving and authorizing execution of a Memorandum of Understanding between Cedar Falls Utilities and Local 3576, American Federation of State, County and Municipal Employees, AFL-CIO (AGSCME). Said Memorandum of Understanding addresses wages for July 2023 and July 2024.

No. 6508 Resolution approving and adopting a revised Procurement Policy. Said revisions include adjusting the General Manager's purchasing threshold to \$75,000 and changes in contracting processes that are needed prior to time-sensitive auction processes.

No. 6509 Resolution approving and adopting a revised Travel and Business Meal Policy. Said policy replaces the Travel Policy that was previously a part of the employee handbook and last updated in May 2019.

Upon call of the roll, the following Trustees voted aye: Iehl, McAlister, Engel, and Soneson. Nay: None. Absent: Prideaux.

Wynette Froehner, Director of Finance & Organizational Services, presented an overview on the 2022 Payment in Lieu of Taxes (PILOT) policy and calculations.

Moved by Trustee McAlister, seconded by Trustee Soneson to adopt **Resolution No. 6505** approving and authorizing the permanent transfer of surplus funds from the Municipal Gas Utility to the City of Cedar Falls' General Fund in the amount of \$604,416.00. Upon call of the roll, the following Trustees voted aye: Iehl, McAlister, Engel, and Soneson. Nay: None. Absent: Prideaux. Motion carried.

Moved by Trustee Soneson, seconded by Trustee McAlister to postpone action on **Resolution No. 6510** approving and adopting the 2023 Strategic Plan to allow staff and Trustees time to reevaluate goals and objectives presented in the plan. Upon call of the roll, the following Trustees voted aye: Iehl, McAlister, Engel, and Soneson. Nay: None. Absent: Prideaux. Motion carried.

The following items were presented for information purposes only: an update on current state legislative items; the current safety status of the Utility; a review of current customer satisfaction

survey results; a preview of Insurance premium and coverage renewals was provided; and a report on annual emissions was presented.

Board requests to staff included reevaluation of the Strategic Plan; a review of energy efficiency incentives; and an overview of the process for bank qualified bonds.

Moved by Trustee Soneson, seconded by Trustee McAlister to adjourn to closed session in accordance with Code of Iowa, Chapter 21.5(1)(k). Upon call of the roll, the following Trustees voted aye: Iehl, McAlister, Engel, and Soneson. Nay: None. Absent: Prideaux. The meeting adjourned to closed session at 4:33 p.m.

The meeting returned to open session at 5:12 p.m.

Moved by Trustee McAlister, seconded by Trustee Soneson to adjourn the meeting. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: Prideaux. Motion carried. The meeting adjourned at 5:13 p.m.

MINUTES OF MEETING OF BOARD OF TRUSTEES OF THE
MUNICIPAL WATER UTILITY, CITY OF CEDAR FALLS, IOWA

April 12, 2023

The Board of Trustees of the Municipal Water Utility of the City of Cedar Falls, Iowa, met on the above date in regular session, pursuant to law and the rules of said Board.

The meeting was called to order at 2:00 p.m. by Chair Debra S. Iehl. Upon call of the roll, present were: Trustees: Debra S. Iehl, Richard L. McAlister, Jeffrey J. Engel (electronically), and MaraBeth K. Soneson. Absent: Leslie J. Prideaux. Others present: Steven E. Bernard, General Manager/CEO; John C. Larsen, Board Counsel; Brad Strouse, Board Counsel; Andy Milone, Waterloo Courier reporter; and Sue Green, customer.

Moved by Trustee Soneson, seconded by Trustee McAlister to approve the agenda as printed and distributed. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: Prideaux. Motion carried.

Retiring employee, Don Williams, was recognized for 38 years of service to the Utility.

Moved by Trustee McAlister, seconded by Trustee Soneson to approve the minutes of the March 8, 2023, regular meeting as printed and distributed; and to approve the Schedule of Bills for the month of March that by reference is made a part hereof and placed in permanent files of said Board of Trustees. Said schedule covers the dates of March 1, 2023, through March 31, 2023; check numbers: 152431-152432; 152468-152472; 152478; 152485-152487; 152544-152550; 152560-152566; 152623-152631; 152642-152660; 152715-152717; 152721-152727; 152732-152733; 152769-152770; 152805-152808; 228427-228694; 001974731443; 039635056107; 371227941861; 377341450669; 425442752801; 557343570367; 626902220590; 654886254697; 712385036605; 856067505065; 895502462730; 898627411594; 942667594669; 942812775046; a detailed itemized copy of which has been submitted to the Board of Trustees. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: Prideaux. Motion carried.

Moved by Trustee Soneson, seconded by Trustee McAlister to receive and file personnel action reports and a report of contracts executed by the General Manager. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: Prideaux. Motion carried.

Moved by Trustee Soneson, seconded by Trustee McAlister to adopt the following

Resolutions by one motion:

No. 6506 Resolution authorizing the expenditure of funds in the amount of \$3,959,500.00 for the installation, replacement or abandonment of water mains associated with the City of Cedar Falls' 2023 street improvement projects and permanent street patching.

No. 6507 Resolution approving and authorizing execution of a Memorandum of Understanding between Cedar Falls Utilities and Local 3576, American Federation of State, County and Municipal Employees, AFL-CIO (AGSCME). Said Memorandum of Understanding addresses wages for July 2023 and July 2024.

No. 6508 Resolution approving and adopting a revised Procurement Policy. Said revisions include adjusting the General Manager's purchasing threshold to \$75,000 and changes in contracting processes that are needed prior to time-sensitive auction processes.

No. 6509 Resolution approving and adopting a revised Travel and Business Meal Policy. Said policy replaces the Travel Policy that was previously a part of the employee handbook and last updated in May 2019.

Upon call of the roll, the following Trustees voted aye: Iehl, McAlister, Engel, and Soneson. Nay:

None. Absent: Prideaux.

Moved by Trustee Soneson, seconded by Trustee McAlister to postpone action on

Resolution No. 6510 approving and adopting the 2023 Strategic Plan to allow staff and Trustees time to reevaluate goals and objectives presented in the plan. Upon call of the roll, the following Trustees voted aye: Iehl, McAlister, Engel, and Soneson. Nay: None. Absent: Prideaux. Motion carried.

The following items were presented for information purposes only: an update on current state legislative items; the current safety status of the Utility; a review of current customer satisfaction survey results; and a preview of Insurance premium and coverage renewals was provided.

Board requests to staff included reevaluation of the Strategic Plan and an overview of the process for bank qualified bonds.

Moved by Trustee Soneson, seconded by Trustee McAlister to adjourn to closed session in accordance with Code of Iowa, Chapter 21.5(1)(k). Upon call of the roll, the following Trustees voted aye: Iehl, McAlister, Engel, and Soneson. Nay: None. Absent: Prideaux. The meeting adjourned to closed session at 4:33 p.m.

The meeting returned to open session at 5:12 p.m.

Moved by Trustee McAlister, seconded by Trustee Soneson to adjourn the meeting. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: Prideaux. Motion carried. The meeting adjourned at 5:13 p.m.

MINUTES OF MEETING OF BOARD OF TRUSTEES OF THE
MUNICIPAL COMMUNICATIONS UTILITY, CITY OF CEDAR FALLS, IOWA

April 12, 2023

The Board of Trustees of the Municipal Communications Utility of the City of Cedar Falls, Iowa, met on the above date in regular session, pursuant to law and the rules of said Board.

The meeting was called to order at 2:00 p.m. by Chair Debra S. Iehl. Upon call of the roll, present were: Trustees: Debra S. Iehl, Richard L. McAlister, Jeffrey J. Engel (electronically), and MaraBeth K. Soneson. Absent: Leslie J. Prideaux. Others present: Steven E. Bernard, General Manager/CEO; John C. Larsen, Board Counsel; Brad Strouse, Board Counsel; Andy Milone, Waterloo Courier reporter; and Sue Green, customer.

Moved by Trustee Soneson, seconded by Trustee McAlister to approve the agenda as printed and distributed. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: Prideaux. Motion carried.

Retiring employee, Don Williams, was recognized for 38 years of service to the Utility.

Moved by Trustee McAlister, seconded by Trustee Soneson to approve the minutes of the March 8, 2023, regular meeting as printed and distributed; and to approve the Schedule of Bills for the month of March that by reference is made a part hereof and placed in permanent files of said Board of Trustees. Said schedule covers the dates of March 1, 2023, through March 31, 2023; check numbers: 152431-152432; 152468-152472; 152478; 152485-152487; 152544-152550; 152560-152566; 152623-152631; 152642-152660; 152715-152717; 152721-152727; 152732-152733; 152769-152770; 152805-152808; 228427-228694; 001974731443; 039635056107; 371227941861; 377341450669; 425442752801; 557343570367; 626902220590; 654886254697; 712385036605; 856067505065; 895502462730; 898627411594; 942667594669; 942812775046; a detailed itemized copy of which has been submitted to the Board of Trustees. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: Prideaux. Motion carried.

Moved by Trustee Soneson, seconded by Trustee McAlister to receive and file personnel action reports and a report of contracts executed by the General Manager. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: Prideaux. Motion carried.

Moved by Trustee Soneson, seconded by Trustee McAlister to adopt the following Resolutions by one motion:

No. 6502 Resolution approving and authorizing execution of an agreement with DISTek Integration, Inc., to provide specialized communications services.

No. 6503 Resolution approving and authorizing execution of an agreement with The VGM Group to provide specialized communications services.

No. 6504 Resolution approving and authorizing execution of an agreement with Pedersen Dowie Clabby & McCausland Insurance, Inc., d/b/a PDCM Insurance to provide specialized communications services.

No. 6507 Resolution approving and authorizing execution of a Memorandum of Understanding between Cedar Falls Utilities and Local 3576, American Federation of State, County and Municipal Employees, AFL-CIO (AGSCME). Said Memorandum of Understanding addresses wages for July 2023 and July 2024.

No. 6508 Resolution approving and adopting a revised Procurement Policy. Said revisions include adjusting the General Manager's purchasing threshold to \$75,000 and changes in contracting processes that are needed prior to time-sensitive auction processes.

No. 6509 Resolution approving and adopting a revised Travel and Business Meal Policy. Said policy replaces the Travel Policy that was previously a part of the employee handbook and last updated in May 2019.

Upon call of the roll, the following Trustees voted aye: Iehl, McAlister, Engel, and Soneson. Nay: None. Absent: Prideaux.

Moved by Trustee Soneson, seconded by Trustee McAlister to postpone action on **Resolution No. 6510** approving and adopting the 2023 Strategic Plan to allow staff and Trustees time to reevaluate goals and objectives presented in the plan. Upon call of the roll, the following Trustees voted aye: Iehl, McAlister, Engel, and Soneson. Nay: None. Absent: Prideaux. Motion carried.

The following items were presented for information purposes only: an update on current state legislative items; the current safety status of the Utility; a review of current customer satisfaction survey results; an update on IPTV 28E agreements; and a preview of Insurance premium and coverage renewals was provided.

Board requests to staff included reevaluation of the Strategic Plan and an overview of the process for bank qualified bonds.

Moved by Trustee Soneson, seconded by Trustee McAlister to adopt **Resolution No. 6512** approving fact-findings in accordance with Code of Iowa, Chapter 388.9(1). Upon call of the roll, the following Trustees voted aye: Iehl, McAlister, Engel, and Soneson. Nay: None. Absent: Prideaux. Motion carried.

Moved by Trustee Soneson, seconded by Trustee McAlister to adjourn to closed session in accordance with Code of Iowa, Chapter 388.9(1) and Chapter 21.5(1)(k). Upon call of the roll, the following Trustees voted aye: Iehl, McAlister, Engel, and Soneson. Nay: None. Absent: Prideaux. The meeting adjourned to closed session at 4:33 p.m.

The meeting returned to open session at 5:12 p.m.

Moved by Trustee McAlister, seconded by Trustee Soneson to adjourn the meeting. Upon call for the vote, all Trustees voted aye. Nay: None. Absent: Prideaux. Motion carried. The meeting adjourned at 5:13 p.m.